



# VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

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An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049, A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/IQAC/2018-19/01

Date: 26.10.2018

## CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 29.10.2018 at 2:30 PM in the Principal's office. Hence all the members are requested to attend the meeting without fail.

### Agenda

1. Confirmation of minutes of previous meeting.
2. Review of Academic results and assessment of PO attainments.
3. Fixation of PO attainment target level for 2018 admitted batch.
4. Review the quality of final year projects of 2018-19 AY
5. Verification of NBA filing.
6. Publications of research papers in indexed journals.
7. Student's feedback on faculty performance.
8. Training of students for placements and higher education.
9. Student mentoring system.
10. Collaborative social and extension activities.
11. Any other points with the permission of the chair.

  
IQAC Coordinator



  
Chairperson

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## Members attended

Name of the staff	Designation	Signature
Dr. Y. Srinivasa Rao	Chairperson	
Mr.P.N.Mallikarjun	IQAC Coordinator	
Dr P V Kamala Kumari	Member	
Dr.K.Raj Kiran	Member	
Mr K Vara Prasada Rao	Member	
Mr P Bala Krishnaiah	Member	
Shri K.Pavan Krishna	Management Member	
Mr B Chandra Rao	Local Society Member	
Mr Ram Murthy	Parent Member	
Mr V S G Srinivas	Industry Member	
Ms B Bhavya Prathyusha	Student Member	
Ms. K B Rajesh Babu	Alumni Member	



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## Minutes of Meeting

Name of the staff	Designation
Dr. Y. Srinivasa Rao	Chairperson
Mr P N Mallikarjun	IQAC Coordinator
Dr P V Kamala Kumari	Member
Dr.K.Raj Kiran	Member
Mr K Vara Prasada Rao	Member
Mr P Bala Krishnaiah	Member
Shri K.Pavan Krishna	Management Member
Mr B Chandra Rao	Local Society Member
Mr Ram Murthy	Parent Member
Mr V S G Srinivas	Industry Member
Ms B Bhavya Prathyusha	Student Member
Ms. K B Rajesh Babu	Alumni Member



*Y. Srinivasa Rao*  
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## Confirmation of the Previous Minutes:

1. PO attainments were calculated for the passed out batch. Actions were taken to improve less attained POs.
2. New MoUs were made with the industries.
3. Animal house was upgraded to encourage in house research activities.
4. Quality of projects were monitored from time to time.
5. Collected feedback was analysed by IQAC and the analysis was sent to principal for further action.
6. Orientation classes were conducted for faculty with less feedback percentage.
7. Several steps have been initiated in the infrastructure domain to address and maintain the same. The housekeeping staff were sensitised on maintenance of adequate cleanliness. Awareness was spread amongst students on the same to maintain the due cleanliness.

## Resolutions:


1. The status of the passed out batch was discussed. PO attainments for this batch will be calculated and will be compared with the benchmarked attainments. Actions to be taken to improve the unattained courses have to be proposed by the IQAC.
2. The PO attainment target level for 2018 admitted batch is 2.4 out of 3.
3. IQAC reviewed T&P and ED cells to take necessary initiatives to improve placements, startups and higher education.
4. Results were carefully analyzed to improve the pass percentage. Program attainments for this batch will be calculated and will be compared with the benchmarked attainments. Actions to be taken to improve the unattained courses have to be proposed by the IQAC
5. All the NBA criterion coordinators are requested to present the documents for verification.
6. Collection and review of feedback on teaching learning process.
7. As a part of Quality improvement in the research and development activities, IQAC suggested faculty to publish their research works in reputed and indexed journals.
8. Induction of social responsibility among the students for this outreach activities are too conducted in collaboration with other organizations.

## Suggestions:

1. Shri K Pavan Krishna, a management member suggested to go for government funding to conduct social activities.

  
IQAC Coordinator



  
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VIPT/PO/CIR/IQAC/2018-19/02


Date: 25.04.2019

## CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 29.04.2019 at 1:30 PM in the Principal's office. Hence all the members are requested to attend the meeting without fail.

### Agenda

1. Confirmation of the minutes of the previous meeting.
2. Review of Academic results and assessment of PO attainments.
3. Review the quality of final year projects of 2019-20 AY
4. Student mentoring system.
5. Register for NSS under JNTUK.
6. Focus on Improving Teaching learning skills of the faculties.
7. Installation of CCTV facility for campus security.
8. Student's feedback on the performance of the faculty.
9. Efforts for a green and clean campus.
10. Encouraging research potential of the teachers.
11. Any other points with the permission of the chair.

  
IQAC Coordinator



  
Chairperson



  
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Mr. P.N.Mallikarjun	IQAC Coordinator	
Dr. P. V. Kamala Kumari	Member	
Dr M Saritha	Member	
Dr K Purna Nagasree	Member	
Dr Ch Prasad	Member	
Mrs Gana Manjusha K	Member	
Shri K.Pavan Krishna	Management Member	
B Chandra Rao	Local Society Member	
Mr Ram Murthy	Parent Member	
Mr K V Mohan Rao	Industry Member	
Ms K Sailusha Ratnam	Student Member	
Mr Jakir Hussain	Alumni Member	



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*[Signature]*  
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## Confirmation of the Previous Minutes:

1. T&P and ED cells increased the no. of seminars, CRT classes and GPAT classes
2. Necessary actions were taken by the AMC to improve the unattained courses.
3. NBA criterion coordinators presented the documents for verification and suggested modifications (if any).
4. It was decided by the management to recognize and appreciate the efforts of faculty for their quality publications.
5. Feedback collected was analysed by IQAC and the report was sent to the principal for further action.
6. Health awareness programs, medical camps, sanitation programs were conducted by the Extra Curricular committee in the nearby villages.

## Resolutions:

1. Academic results analysed by the exam cell. IQAC appreciated faculty members for their efforts in improving the results.
2. IQAC reviewed Project to submit a report on the quality of project conducted in the academic year.
3. Student mentoring process was reviewed by the chairperson and expressed satisfaction with the way issues of students have been dealt by the assigned mentors.
4. IQAC reviewed and monitored extracurricular committee to go for NSS registration under JNTUK.
5. All the faculties have decided to attend various Faculty Development Programs.
6. Monitoring and improving the CCTV facilities throughout the campus to ensure effective security.
7. IQAC monitored the number of plants in the medicinal plants garden and to keep campus plastic free.
8. Motivating the faculty to get major and minor research projects from government and other funding agencies.
9. Collection and review of feedback on teaching learning process

  
IQAC Coordinator



  
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